

Borders Youth Theatre – Minutes of Annual General Meeting 2016

Annual General Meeting	Saturday 13 th February 2016
Venue	Abbey Row, Kelso
Time	2.00 pm
Attendees	Morgan Gallagher (Acting Chair); Frances Mullen (Treasurer); Eula Wilkin; Frances Teckkam; Jo Mabon.
Apologies	Amanda Glasgow, David Bisset, Oli Bisset
Minutes Secretary	Eula Wilkin

Item	Detail	Action by:
1	<p>Welcome and Introduction: Morgan welcomed everyone to the meeting. She gave a brief summary of events leading to changes in the Charitable status of BYT to a SCIO while she has held the position of Acting Chair for the last 9 months. All paper work to apply to become a SCIO is now completed. All the paperwork has now been passed to Frances Mullen, as she has the OCSA passwords, to submit the application electronically, or by post if there are problems.</p> <p>She would like to formally thank Frances Mullen, Frances Teckkam and Eula Wilkin, especially Frances Mullen for her role as Treasurer and for re-writing the Business Plan.</p> <p>Everyone approved the accounts and they were signed off by Morgan Gallagher.</p>	
2	<p>Minutes of last Annual General Meeting held on Thursday 5th February 2015</p>	
4	<p>Matters Arising:</p> <p>There were no matters arising.</p>	
5	<p>Chairperson's Report: Frances Mullen read out the Chairperson's report dated up to 31st August 2015. A copy of this follows.</p> <p>"Objectives and Aims The charity exists to promote drama for the advancement of young people aged 8 – 25 across the Scottish Borders. To establish a permanent Youth Theatre that will work with professional tutors and craftspeople to give young people experience of practical working of theatre while respecting its skills and disciplines. Our drama and educational projects aim to improve the social skills and self-confidence of young people working together as a community.</p> <p>Significant Activities Demand remains high for places in our term-time workshops across 5 Borders towns with 120 children regularly attending weekly classes. The Duns group staged a great production of 'Scary Play' for their local audience.</p> <p>The October project was devised for young people to articulate their ideas about Borders Youth Theatre. The spring production of 'Edelweiss Pirates' was performed at the MacArts and then for a high school audience in Hawick. The performance received a very favourable report from the National Theatre Connections and was invited to perform at Eden Court, Inverness during Easter Holidays. The tour to Eden Court was made possible by a significant fund raising effort by the cast and their supporters.</p> <p>The summer project was an intensive fortnight, with Melrose Rugby Club providing the perfect setting for the 'Conversions' play. A well-attended production with the audience seated in the stands of the performance on the pitch."</p>	

6	<p>Treasurer's Report: Frances Mullen read out the Financial Review dated up to 31st August 2015. A copy of this follows.</p> <p>"Reserves Policy The Trustees reserves policy is to hold sufficient funds for it to meet all its obligations in event of dissolution. The balance on our account is significantly higher than last year reflecting grant payments for 2014 that were received in this year. The year end reserves of £12,663. Are sufficient to meet the running costs of the planned activities for the next 6 months.</p> <p>Principle funding sources Our main source of funding is Grants and Donations. We are very grateful for another year of support from Scottish Borders Council helping to keep members fee at a low level to help to encourage participation from young people of all backgrounds. Robertson Trust second year of funding enabled out charity to have professional help dedicated to coordinating our projects.</p> <p>We were appreciative of donations from AES, Foundation Scotland, Cashback for Communities, Charity Begins at Home, ESH and Kelso Amateur Dramatic Society making it possible to provide a quality theatre experience for young people across the Borders</p> <p>The Trustees acknowledge with thanks all financial support including donation from individual friends totalling £2608."</p>	
7	<p>Proposals: The Future of BYT:</p> <p>The immediate aim of the Trustees is to implement the ongoing plans for productions and workshops.</p> <p>To increase the numbers attending workshops so they become self sufficient and to increase the number of locations where workshops are delivered. Provide greater support and supervision to workshop leaders to improve quality and to tie in with a curriculum. Working more closely with Primary Schools to generate more interest in Juniors joining BYT.</p> <p>Leave a clearer, accessible 'paper trail' of structures and procedures for future Trustees to work from.</p>	
8	<p>Election of new Trustees/Office Bearers:</p> <p>The existing present at the A.G.M Trustees agreed to remain on the Board.</p> <p>Jo Mabon has expressed a wish to officially become a Trustee. Frances Teckkam nominated Frances Mullen seconded Everyone was in agreement and Jo Mabon was appointed as a Trustee. Email address jomabon@rocketmail.com</p>	
9	<p>Any Other Business: There being no other business the A.G.M was concluded to be followed immediately by a Trustees meeting.</p>	
Next Meeting	The next meeting will be at continuing from A.G.M at Abbey Row Kelso, Saturday 13th February 2016	