

Child/Vulnerable Adult Protection Procedure

Procedure for designated child/vulnerable adult protection person:

If a young person/vulnerable adult discloses abuse or risk of harm by someone else, to you, a staff member or volunteer:

Refer to relevant section of BYT Child Protection Policy, **ensuring the adult to whom the disclosure was made has followed it correctly, including taking of notes.**

Listen carefully to what is said, observe what is happening and write down exactly what you see and hear.

Avoid detailed questioning of the person you suspect is being harmed.

Call Child Protection Reviewing Unit (CPRU) 01896 662762/664159

Out of hours contacts are Social work out of hours team 01896 752111.

If a volunteer or staff member suspects a young person/vulnerable adult is being or has been abused:

Refer to relevant section of BYT Child Protection Policy or BYT Vulnerable Adult Policy, **ensuring it has been followed correctly.**

Listen carefully to what is said, observe what is happening and write down exactly what you see and hear.

Avoid detailed questioning of the person you suspect is being harmed.

Call Child Protection Reviewing Unit (CPRU) 01896 662762/664159

Out of hours contacts are Social work out of hours team 01896 752111.

If an allegation is made about any adult:

Refer to relevant section of BYT Child Protection Policy or BYT Vulnerable Adult Policy, **ensuring it has been followed correctly.**

Call Child Protection Reviewing Unit (CPRU) 01896 662762/664159

Out of hours contacts are Social work out of hours team 01896 752111.

Remove the accused adult from any further contact with young people/vulnerable adults. Avoid detailed questioning of the person about whom the allegation is made. Ensure no other staff or volunteers are placed in a position that could cause further compromise, ensuring Principles outlined in BYT Child Protection Policy or BYT Vulnerable Adult Policy are upheld.