

BORDERS YOUTH THEATRE: ENROLMENT Autumn 18/19

Enrolment forms must be completed **each term please.**

**I wish to enroll in the workshops classes at
(location e.g. Kelso) and/or Volunteer**

Please circle age group: **JUNIORS (Age 8 to P7)**

SENIORS (S1 to age 25)

Participant's Name	
Date of Birth	Current Age
Address	
Postcode	School attended
Name of Parent/Carer (if participant under 18) (or person likely to collect child at end of workshop)	
Home/Main Telephone	
Emergency contact name(s) and telephone number(s) Please ask permission	
Contact email*	

You Consent to Participant's details being held on a database for membership purposes only. E-mail and phone numbers will only be used to contact you for details about BYT Workshops, Projects & events, & will not be passed to other parties without permission.	YES	NO
---	------------	-----------

On Occasions we would also like to let you know about opportunities to be involved in projects or attend events run by other arts organisations. PLEASE LET US KNOW if you would like to receive this information	YES	NO
---	------------	-----------

Medical and Other Information

Name of Doctor/Medical Practice
Parents/Carers must inform BYT of any special needs, medical conditions, allergies or medications. Please give any relevant information in the space below (continue over if needed.)

Adult Consent and Permissions for under 18s

Please complete permissions for the following. (Please tick appropriate box)

I **DO** / **DO NOT** give permission for BYT leaders to seek emergency medical help.

I **DO** / **DO NOT** give permission for my daughter/son to leave the premises unaccompanied.

I **DO** / **DO NOT** give permission for the use of images/pictures in reports, displays, articles, films or websites. (Individual names will not be used without additional permission)

I have read Borders Youth Theatres Code of Conduct for Workshop Participants

For junior groups, we are grateful for the help of parents who are able to be 'on call' at workshops. If you are available to do this on occasion, please tick here.

Signature of Parent/Carer	Date
---------------------------	------

By signing this form, I agree to notify BYT of any changes to the information given above as soon as possible

You can contact us to have your details removed from our membership list at any time
BORDERS YOUTH THEATRE: WORKSHOP FEES 2017/2018

- Please make sure we receive payments and completed enrolment forms before the first session of each term.
- Fees can be paid **ANNUALLY OR BY TERM** by **CHEQUE/POSTAL ORDER** or **STANDING ORDER**. Cheques should be payable to **"Borders Youth Theatre"** and sent to the address below. A standing order form is attached below. **(A copy of this form acts as your invoice)**
- **If possible, please do not bring cash to workshops.**
- We are aware that circumstances sometimes make it difficult to make payments and we do our best to help. **If you are having problems paying fees** please contact our Workshop Co-ordinator.

PAYMENT OPTIONS: please tick method chosen cash cheque standing order

Annual payment £ 160 per participant*

(* 2 from same family – 20% - total £288, 3 from same family -20% - total £391)

Termly Payment: due before first session by cash cheque/online

1st Child	Autumn Term £70	Winter Term £50	Spring Term £40
2nd Child	Autumn Term £56	Winter Term £40	Spring Term £32
3rd Child	Autumn Term £45	Winter Term £32	Spring Term £26
4th Child	Autumn Term £36	Winter Term £26	Spring Term £20

(same family)

Name of Participant:

Date:

Signature of Parent/ Guardian (if under 18)

Data Controller – The Trustees Workshop Co-ordinator & Data Processor - Eula Wilkin

Cheques to BYT c/o 4 Teviot Cottages, Roxburgh, TD5 8NB, 07392 824301

collinsatbyt@gmail.com

Borders Youth Theatre regrets that drama sessions cannot be given to young people if payment is not received

BORDERS YOUTH THEATRE: ANNUAL STANDING ORDER FORM

To set up a standing order please use these account details:

Account name: The Members of Borders Youth Theatre

Sort Code: 83-23-18 **Account details:** RBS 00173586

Your Signature _____ **Date of signature** _____

Number of Participants _____

Total ANNUAL amount payable £ _____
(£160 per participant; Two from same family - £288; Three from same family - £391)

First payment date _____

If you wish to pay BYT fees via an ANNUAL OR MONTHLY standing order instruction please take the completed form to your own bank to arrange the standing order. You will also need your own bank account details. Please let the Administrator know of your decision. Thank you.

Please use your child's name and workshop as a Ref

Borders Youth Theatre is a Scottish Charitable Incorporated Organisation SC022282 www.bordersyouththeatre.co.uk